



February 2022

Inside Ladywell



Signs of New Life in Franciscan Centre



During February we were pleased to welcome three of our Temporary Professed Sisters from our Clapham, London community who are in UK for religious studies: Lucy Ng'uni from Zambia with Patience Amenger and Salome Igawe from Nigeria followed a Theology Unit presented by Sister Mary Share

News, Views and Photos for everyone in Ladywell

Please send your stories, news items & photos for sharing to:
Sister Frances Hall in St Clare's or email: frances_hall@hotmail.com

**AS WE MOVE INTO THE LENTEN SEASON ON ASH WEDNESDAY
THE SISTERS IN LA VERNA ARE FOLLOWING THE GODALMING PARISH PROJECT
OF WALKING AGAINST HUNGER - THEY PRAY, WALK AND REGISTER THEIR STEPS
THEN GIVE A DONATION TO HELP THE HUNGRY PEOPLE IN SIERRA LEONE**

**WE REMEMBER THE PEOPLE IN UKRAINE
AT THIS TIME AND THE BORDERING
COUNTRIES WHERE MANY OF OUR
STAFF HAIL FROM.**



Our Lady of Ukraine please guard your people



**THE WONDERFUL DISPLAY IN LA VERNA WITH A BOOK ALL READY TO
REGISTER YOUR STEPS. PLEASE HELP US..
OPEN TO ANYONE, ALL THE PATHWAYS HAVE BEEN COUNTED.**

NEWS FROM OUR HUMAN RESOURCES DEPARTMENT

REFER A FRIEND AND GET REWARDED



**DO YOU KNOW A CARE ASSISTANT LOOKING FOR A NEW ROLE
OR SOMEONE LOOKING AT STARTING A CAREER IN CARE?**

FMDM Ladywell convent is running a new initiative that when you recommend a friend to join, you'll both receive £500* **T&CS APPLY**

*FULL-TIME HOURS RECEIVE £500. AND PART TIME HOURS WILL BE PRO-RATA. LIMITED TIME ONLY. ORGANISATION CAN CHOOSE TO WITHDRAW AT ANY TIME, WITHOUT NOTICE.

FURTHER TERMS AND CONDITIONS APPLY - PLEASE CONTACT HR FOR FURTHER INFORMATION 01483 425775 OR HUMANRESOURCES@LADYWELL.ORG.UK

DROP IN HR INDUCTION SESSIONS

We will be running a monthly DROP-IN Staff HR Induction session, on the first Monday of each month, in Lady Jacoba between 10am - 12pm. The sessions are open to anyone who has joined Ladywell within the last 6 months.



Please speak to your line manager, if you would like to attend.

Upcoming dates:
MONDAY 7TH MARCH 2022
MONDAY 4TH APRIL 2022

PLEASE CONTACT HR FOR FURTHER INFORMATION 01483 425775 OR
HUMANRESOURCES@LADYWELL.ORG.UK



*Let's welcome the New Year with
Our hearts filled with joy and love
Our face with smiles
And eyes focusing on better days*

Gong Xi Fa Cai

HAPPY CHINESE NEW YEAR

**FEBRUARY BEGAN WITH THE CELEBRATION OF
GOOD WISHES AND GOOD FOOD THANKS TO OUR
WONDERFUL CATERING DEPARTMENT
WE WISH ALL OUR ASIAN SISTERS, STAFF AND
FRIENDS EVERY TIGER BLESSING**




**SRS KATIE NAYLOR AND JUNE SHIRVILLE
REALLY GOT INTO THE NEW YEAR SPIRIT**

VERY HAPPY 'SPECIAL' BIRTHDAY JUDE





**JUDE CELEBRATED IN LA VERNA
AND ST CLARE'S COMMUNITY
MANY, MANY HAPPY RETURNS
OF THE DAY, JUDE**



WE REMEMBER in our prayers
our dear sister Raymund
Blake who went to the Lord
on 23rd February, after a very
long illness. Aged 88 years.
She left us as she had lived,
quietly and peacefully.

We thank all our staff
who cared for Sr Ray
so beautifully.

MAY SHE REST IN PEACE

Employment Vacancies

Franciscan Missionaries of the Divine Motherhood - www.fmdminternational.co.uk

LADYWELL CONVENT, ASHSTEAD LANE, GODALMING, SURREY, GU7 1ST

Charitable Trusts of the Congregation of FMDM: Charity Registration Numbers (England and Wales): 232098 (Scotland): SC039352



SHIFT LEADER (NIGHTS) - FULL TIME

We're recruiting for a compassionate and kind Shift Leader – Care Assistant (Nights) , to help support an inspirational group of women, who have dedicated their lives to helping those in need.

ABOUT US

Set within the beautiful grounds of FMDM Ladywell Convent in Godalming, our La Verna Care Home accommodates our wonderful sisters who have served on mission all across the world for all their lives.

THE ROLE

We are looking for compassionate individual who enjoys working as part of a team and delivering exceptional levels of care as part of our night care team. To succeed in this role you will need to have NVQ level 2 and be willing to enroll for NVQ level 3 or have NVQ Level 3 already completed. You'll already have medication training, 2 years care experience with also experience in leading a team and able to take responsibility for the shift and for the service.

As well as competitive pay and benefits, we have:

- Excellent Covid-19 controls in place and extremely low cases numbers, a highly skilled clinical team leading, with risk management committee and Covid-19 panel in place. with
- Free on-site meals and parking
- ESOL lessons available
- Full training able to be provided
- Paid referral scheme*
- Joining Bonus of £500*
- Mental Health and Wellbeing programmes
- Real Living Wage employer
- Competitive hourly rate - depending on qualifications, shifts and experience
- Paid Holidays
- Cycle to work scheme



This is a full time position, working 4 shifts over 5 over 7 days. **Shift time:** 9pm – 7am

To find out more about our hourly rates and shifts - please contact the HR team. **Email:** Recruitment@ladywell.org.uk

Tel: 01483 425775

Please be aware this vacancy is restricted to females under Section 7 of the Discrimination Act.

*Job offer will be subject to work 2x references and an enhanced DBS - *Terms and conditions apply*

CARE ASSISTANTS - (DAYS)

A unique care environment where you can truly make a difference! Join us now as a Care Assistant and help support an inspirational group of women, who have dedicated their lives to helping those in need.

Why do we think you should work at Ladywell? As well as competitive pay and benefits, we have:

- Dedicated on-going support for all staff and key workers
- Excellent Covid-19 controls in place and extremely low cases numbers, with risk management committee and Covid-19 panel in place.
- Free on-site meals and parking
- Paid referral scheme*
- Mental Health and Wellbeing programmes
- Competitive hourly rate - depending on qualifications, shifts and experience
- Extra hours enhancement pay*
- Full training able to be provided
- Joining Bonus of £500*
- Full, part time and bank hours available
- Paid Holidays
- Accommodation available

Based within the beautiful grounds of FMDM Ladywell Convent in Godalming, our La Verna Care Home accommodates our wonderful sisters who have served on mission all across the world for all their lives.

We are looking for compassionate individuals who enjoy working as part of a team and delivering exceptional levels of care. We are a real living wage employer, and our rates are for experienced carers but if you want to start a career in Care - full training and support will be provided. We uphold excellent standards in COVID management with a highly skilled clinical team leading.

Please be aware this vacancy is restricted to females under Section 7 of the Discrimination Act.

*Job offer will be subject to work 2 x references and an enhanced DBS *Terms and conditions apply.*

To find out about our hourly rates and shifts - please contact the HR team

Please Email: Recruitment@ladywell.org.uk / **Tel:** 01483 425775

Employment Vacancies

RESIDENTIAL CARETAKER

OVERVIEW

We're seeking a reliable, dedicated, and enthusiastic person to join our estates and facilities team, as our residential Caretaker! We are recruiting for a highly motivated and capable Caretaker, who takes pride in their work and can maintain a safe, environment for our staff, Sisters, and guests.

This is a fulltime, permanent role where flexibility will be essential.

You will be responsible for the safety and protection of the sisters and will be a point of contact for any immediate concerns out of hours, so you should live onsite or very close by.

Accommodation is also available on site, please contact us to find out more about the accommodation information/ costs.

ABOUT US

The Franciscan Missionaries of the Divine Motherhood (FMDM) is an International Religious Congregation of Catholic women. Ladywell Convent is the Congregation's motherhouse, the campus is home to our FMDM Sisters, who have retired from active ministry overseas and comprises of a 38-bed care home, 26 bedrooms, 9 self-contained flats, a workshop building, staff rest facilities and St Francis gatehouse (offices).

Additionally, and following an extensive renovation programme, we are opening a new Franciscan Centre for both residential and day visitors, who are seeking a place of prayer, rest and calm. The 69-acre estate grounds include gardens, woodland, fields, and lawns. Our newly equipped conference rooms are available for large and small group meetings, conferences for up to 100 people with additional breakout rooms

THE ROLE

Life at Ladywell is evolving; this new role has been created due to the changing community at Ladywell, to provide onsite security and services to the Sisters and guests of FMDM Ladywell.

As part of this new role you will include, but not be limited to:

- Be responsible for the site and security of the buildings, including acting as a key holder.
- Take responsibility and monitor security of the whole site by regular checks and use of the CCTV equipment. Ensure health and safety systems are adhered to by all those using and visiting the site.
- Allow specialist contractors, insurers, inspectors etc., on proof of identity, to access the relevant parts of the site for inspection and maintenance. - Liaise with emergency services and contractors, while being the out-of-hours link for guests and sisters providing first class customer service.
- Work closely with the Estates and Facilities team to provide the highest quality service to the La Verna Care Home and Franciscan Centre. Provide a caretaking service, undertaking minor repairs and maintenance.
- Ensure that the common parts of the buildings including entrances, staircases, landings, passages, lifts, bin areas, lift motor rooms, common stores, drains, and footpaths are clear, safe and illuminated. Be responsible for ensuring clear and safe pedestrian access to and from buildings and the car park in adverse weather conditions, (e.g. clearing snow, gritting etc.)
- If there is an emergency outside of normal working hours, instruct contractors and emergency services as appropriate and inform the Head of Estates and Facilities, La Verna care home Shift Leader and sisters/visitors on site.
- On occasion act as Concierge for guests in the Franciscan Centre, when no host is available. To undertake other such duties as may be reasonably required.

ABOUT YOU

You'll need to be both friendly and approachable, and have excellent interpersonal skills, be self-motivated and be able to use your initiative. To succeed in this role, you will need to have extensive and varied experience of looking after a large site like Ladywell, and be willing to embody and support the mission, ethos and values of the Sisters, FMDM and Ladywell. You will have proven experience in positions of trust requiring minimal supervision.

You'll have a solid grasp of Health and Safety and be able to practically apply all mandatory checks, with the support of the Head of Estates and Facilities.

Relevant qualifications will be an advantage, as will knowledge of first aid training, fire safety, manual handling and IOSH. You'll need to be capable of using Microsoft Office 365, especially Outlook.

Previous experience of understanding of the needs of the older generation and working within a Charitable Organisation would be desirable but not essential.

Please note you will need a full, clean driving license.

Job offer will be subject to work 2 x references, an enhanced DBS and evidence of Covid-19 vaccinations.

Please contact the HR team. Email: Recruitment@ladywell.org.uk Tel: 01483 425775